



2010 PARTICIPATION AGREEMENT

Please return to Volunteer Frederick by
March 19, 2010

Organizations agree to:

- ◆ Provide proof of nonprofit status *if requested* by Volunteer Frederick.
- ◆ Designate a person to coordinate your organization's participation in the event and recruit a minimum of 6 (six) team members, each of whom agrees to pick up litter and collect pledges.
- ◆ Attend one of the informational and training workshops.
- ◆ Collect a signed participation waiver (on registration form), contribution forms and money from your team's members.
- ◆ Turn in 100% of the money and forms to Volunteer Frederick by April 21. This amount must equal at least \$6 times the number of people on your team.
- ◆ Check out the assigned road(s), stream or park for suitability and safety.
- ◆ Participate in event evaluation.
- ◆ Provide a short description of your organization to be used in promotional materials.
- ◆ Let Volunteer Frederick know by April 3 if, for any reason, your team cancels its participation - *no fee will be charged if you cancel by April 3*. If you cancel on or after April 4, you agree to pay to Volunteer Frederick a cancellation fee (\$6 times the number of people on your team).

Note: To receive supplies, you must turn in at least the minimum (\$6 times the number of people on your team).

Volunteer Frederick agrees to:

- ◆ Coordinate the planning and execution of The BIG Sweep on April 24, 2010.
- ◆ Screen nonprofit organizations for eligibility.
- ◆ Provide promotional materials, contribution forms, t-shirts and all necessary supplies.
- ◆ Assist participating organizations with recruitment of participants by
 1. Conducting training workshops.
 2. Promoting the event to corporations, businesses and citizens.
- ◆ Provide special event insurance for the day of the event.
- ◆ Return at least 75% of the money received from each participating organization to that organization by July 1, 2010.

Organization Name:

Big Sweep Coordinator/Contact:

Mailing Address:

Phone:

Fax:

Email:

Estimated # of registration/contribution forms needed:
(You will need 1 for each prospective team member) _____

Entity to which BIG Sweep Check should be written:

Envelope addressed to the attention of: (Person's name)

Address where BIG Sweep check should be mailed:

Director's Signature:

Date:



Volunteer Frederick • 31 W Patrick Street, Suite L2 • Frederick, MD 21701

Ph: (301) 663-5214 6# • Fax: (301) 663-0355 • email:

eves@VolunteerFrederick.org

